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## 1. ABOUT THE CLUB

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### 1.1 MISSION STATEMENT

Madison Country Club is a private golf club offering a well-maintained course at a good value to a widely diverse membership who shares the mutual enjoyment of golf in a relaxed and informal atmosphere.

### 1.2 BOARD OF DIRECTORS

**PRESIDENT**

Matt Rubano

**VICE PRESIDENT**

Ed Detmer

**SECRETARY**

Pat Healey

**TREASURER**

Dan Skelly

**To serve until**  
**September 2020**

Sue Keller  
Doug Mallek  
Matt Rubano  
Jeff Schroeder  
Geoff Squitiero

**To serve until**  
**September 2021**

Ed Detmer  
Michael Dudas  
Pat Healey  
Mark Mamula  
Merrilee Shannon

**To serve until**  
**September 2022**

Hugh Duffy  
Chet Kirby  
Hank Maguire  
Robin Phillips  
Dan Skelly

**Honorary Directors**

Robert A. Cairns  
Robert F. Schumann

### 1.3 COMMITTEES

**AUDIT**

Purpose: To commission and oversee an annual financial audit to be conducted by independent auditors and present its findings to the Board; also to make recommendations to the Board on the retention of, or change to, the auditors.

**Jerry McGurkin, Chair**

Andy Errato

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### FINANCE

Purpose: To prepare and submit to the Board an annual budget to cover the estimated receipts and proposed capital expenditures and ordinary expenses for the next fiscal year, and upon approval of such budget to generally supervise expenditures so that budgetary targets are generally met or not materially exceeded, unless otherwise approved by the Board.

**Dan Skelly, Chair**

**David Kadamus, Assistant Chair**

Jay Baird

Ed Detmer

Kieran Doherty, Sr.

Pat Healey

Mike McConville

Dan Miglio

Robin Phillips

Scott Zimmerman

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### GOLF/TOURNAMENT

Purpose: To ensure a comprehensive program of golf play, instruction and competition is available to all members and their guests. The Committee is also responsible for maintaining the Club's golf policies and rules, and ensuring handicaps are accurately maintained.

**Doug Mallek, Chair**

Carl Bergstrom

Barbara Ciotti

Kieran Doherty, Sr.\*

Frank Dranginis

Lynda Foster

Sue Keller\*\*

Mark Mamula

Jerry McGurkin

Thomas Meehan

Merrilee Shannon\*\*

Jeff Schroeder

Gay Tomasevich

\*Men's Tournaments

\*\*Ladies Tournaments

Frank Carta, Head Golf Pro, Advisor

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### GREEN

Purpose: To ensure that the general condition of the golf course and its greens is maintained at a high standard. The Committee may also propose to the Board improvements or changes to the course including those involving its design.

**Hugh Duffy, Chair**

Mike Celone

Frank Dranginis

Brad Lipkvich

Doug Mallek

Mark Mamula

Jerry McGurkin

Dave McKeon

Lauren Osterling

Geoff Squitiero

Mike Chrzanowski, Superintendent, Advisor

### LONG RANGE PLANNING

Purpose: To ensure that the ongoing future needs of the club and its members are fully considered such that the club continues to thrive and fulfil its mission. The scope of the Committee shall include policies, regulatory matters and bylaws, all facilities and services, financial needs, and any other matters deemed relevant by the Committee.

#### **Jeff Schroeder, Chair**

John Brady  
David Beecher  
Richard Burke  
Ed Detmer

Hugh Duffy  
Lynda Foster  
Hank Maguire

Doug Mallek  
Tyler Morrison  
Dan Skelly

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### MEMBERSHIP

Purpose: To establish and maintain policies and procedures that support the retention of our existing membership base and the recruitment of potential new members. The Committee will establish the standards for the consideration and admission of candidates for membership of the Club; implement initiatives that enhance the member experience; and market and promote the Club to both existing and prospective members.

#### **Ed Detmer, Chair**

Andy Errato  
Ken Kaminsky

Sue Keller  
Chet Kirby

Jeff Schroeder  
Dennis Zoufaly

Kerry Rosa, Administrative Assistant/Membership Coordinator, Advisor  
Melissa Mathers, Operations Manager, Advisor

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### NOMINATING

The Nominating Committee's responsibility is to nominate Directors to be elected at the next Annual Meeting. The Committee also nominates a President, Vice President, Secretary and Treasurer for consideration by the Board of Directors and proposes candidates to fill vacancies on the Board.

#### **Matt Rubano, Chair**

John Brady  
Mike Dudas

Jeff Schroeder

Scott Zimmerman

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## PERSONNEL

The Personnel Committee recommends personnel policy for the Club including all employment contracts and employee benefits. Terms of employment for each Department Head must be approved by this Committee. Salary changes for Department Heads and Professionals must also be approved by this Committee. This Committee is responsible for establishing and maintaining a comprehensive Policies and Procedures Manual to ensure that Officers, Directors, Committee Chairs and members and employees know their duties and responsibilities.

### **Matt Rubano, Chair**

Ed Detmer  
Pat Healey

Dan Skelly

Geoff Squitiero

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## HOUSE

Purpose: To oversee the operations of the Club's facilities (excluding the golf course) and be responsible for improvements to, and maintenance of, such facilities.

### **Hank Maguire – Chair**

Sandy Brand  
Barbara Ciotti

John Matthews

Jerry McGurkin

Mike Chrzanowski, Superintendent, Advisor

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## 1.4 PRESIDENTS

### PAST PRESIDENTS

1910	Frank S. Butterworth	1991-94	David M. Lyon
1913	Richard Smith	1994-96	Bruce G. Clinton
1924-30	Benjamin H. Scranton	1996-98	Thomas E. Cronan
1930-38	Henry W. Goddard	1998-00	Janet E. Swenson
1938-41	William W. Harts	2000-02	David K. Homer
1941-48	Kingsley H. Whitcomb	2002-04	Timothy J. Kearney
1948-79	Robert T. Cairns	2004-06	William C. Woods, Jr.
1979-80	Robert M. Shepardson	2006-08	Andrew J. Errato
1980-82	Richard M. Goddard	2008-10	Paul Nangle, Jr.
1982-84	Robert O. Goulet	2010-12	Edward J. Maciejak
1984-85	Donald M. Witmeyer	2012-14	Peter A. Metz
1985-87	E. Robert Fraser	2014-16	Scott M. Zimmerman
1987-89	Kieran J. Doherty	2016-18	Michael J. Dudas
1989-91	Arthur C. Schubert		

### CURRENT PRESIDENT

2018- Matthew Rubano

### HONORARY DIRECTORS

Robert A. Cairns  
Robert F. Schumann

## **2. RULES & REGULATIONS**

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### **2.1 GENERAL**

All members must check-in with the Golf Shop before going onto the golf course and acquaint themselves with the rules affecting the day's play. Club and Golf Shop hours will be prominently posted and must be observed.

### **2.2 THE GOLF YEAR**

- The golf membership year begins on March 1 and ends on the last day of February the following year
- The official golf season starts on Opening Day and ends on Closing Day.
- All tee restrictions (below) apply only during the golfing season.

### **2.3 TIME OF PLAY FROM THE FIRST TEE**

- All play will commence on the first tee unless permission to start on any other hole is granted by the Golf Shop.
- On Tuesdays, the course will be closed until 12 PM for maintenance. Walkers only after 12 PM. Please check the website calendar to see if the time changes as the season progresses. On Tuesdays when there is a tournament scheduled, the course will be closed all day except for tournament play.
- Priority will be granted to foursomes between the hours of 7:00 AM and 2:00 PM. The Golf Shop staff may require smaller groups to combine during these hours or to wait to play until after 2:00 PM
- Only ladies may play before 9:30 AM on Thursdays.
- Players must recognize that continuing games have priority.
- Class B members may not start on the 8th hole on Saturdays, Sundays, or holidays (unless playing with an A member) until Class A members who began play on the 1st tee prior to 1:00 PM have teed off on the 8th hole.

### **2.4 MEMBER AND GUEST ETIQUETTE**

Members and guests are reminded that at all times appropriate golf etiquette and dress is required and that any abuse or disrespect of fellow golfers, spectators, employees or other persons attending the Madison Country Club are grounds for immediate suspension from the Club. Such abuse or disrespect may be verbal or physical or threat thereof and includes, but is not limited to, the use of vulgar or obscene language, as well as physical damage to club property or equipment. Please refer to the Code of Conduct in Section 12.

### **2.5 DRESS CODE**

Appropriate apparel is required of all golfers, including Juniors. Shorts may be no shorter than four inches above the knee. The dress code does not allow cargo shorts/pants, denim, tank tops, halter-tops, men's collarless or sleeveless shirts or other inappropriate apparel.



Shirts must be tucked in unless they have a band and/or ribbed bottom that was designed to be worn outside. Hats are not to be worn backwards at any time. Women may wear sleeveless or collarless shirts with discretion. It is the responsibility of members to inform their guests of these requirements. Any member and/or guest in blatant violation of the Club's dress code policy will be asked to leave the golf course and is expected to comply with such a request.

## 2.6 GOLF SHOES

Members and guests are required to wear appropriate golf shoes that do not have metal spikes or discernable heels. Members are responsible for informing their guests of this policy.

## 2.7 CELLULAR DEVICES

Members may carry cell phones on the golf course as long as they remain on either vibrate or in the off position. Cell phones may be used for medical emergencies, as a distance measuring device or to report an on-course incident to the Golf Shop. They should never be used for personal and/or business telephone calls while on the golf course. Cell phones may be used while in the parking lot and Clubhouse as long as they do not interfere with, or are a distraction to, your fellow members enjoyment of the Club.

### **In case of a medical emergency:**

1. Call 911
2. Identify the hole where the medical emergency exists  
The 911 operators have all entrances to the golf course identified on their computer screens by hole. By providing this information, medical personnel will be able to gain quicker access to the course in a medical emergency.
3. Call the Golf Shop

## 2.8 GUEST POLICIES

Guests of Class A members may not commence play before 12:00 PM on weekends or holidays. Guests of Class B members may not commence play before 1:00 PM on weekends or holidays. (Juniors must check with the Golf Shop for guest guidelines). Guests must play with a member. A member may have as many as three guests at one time. Excluding tournament play, a guest may only play Madison Country Club five times during the calendar year, with no monthly round restriction. A family guest may only play Madison Country Club seven times during the calendar year, with no monthly round restriction. Requests for an exception must be made in writing to the Golf Committee. It is the responsibility of members to inform their guests of this policy as well as rules and regulations regarding play and proper dress on the course. A member whose guest has violated these regulations may be subject to disciplinary action.

## 2.9 CHILDREN/GRANDCHILDREN

Children/grandchildren under 12 years of age may only play in the company of an adult unless authorized by the Golf Shop to do otherwise. Between Opening Day and Closing Day, no child/grandchild may play on weekends or holidays before 2:00 PM.

## 2.10 PACE OF PLAY

Pace of play is a major concern because of the heavy play that MCC experiences. Under normal conditions, the goal for a foursome to complete an 18-hole round of golf at Madison Country Club is 4 hours and 10 minutes. *Note that the new USGA Rules which came into effect in 2019 reduce ball search time to 3 minutes, and recommend a stroke is made in no more than 40 seconds when it is your turn to play.*

Please use and promote the following practices to make golf pleasant for all, and allow your group to meet the goal.

- Keep right behind the group ahead, NOT right ahead of the group behind.
- Let faster players play through your group. This is *MANDATORY* when an entire hole is open ahead.
- Prepare your shot while others are hitting. Be ready to hit when it is your turn. It is not time-efficient to sit in the cart and watch your partner hit, and then drive to your ball. "Ready golf" is strongly encouraged.
- Study your putt while waiting for your turn, not when it is your turn.
- Place carts and bags on the side of the green nearest the next tee.
- Carry a spare ball.
- Use the provisional ball rule when a lost ball or out of bounds ball is possible.
- Remember the **3-minute (NEW!)** maximum rule when searching for lost balls. Pick up pace after searching for a lost ball.
- Fivesomes are not permitted.
- Work together to help maintain a good pace of play.

## 2.11 COURSE MAINTENANCE BY GOLFERS

- The Club provides seed mix tubes located near the first tee and in all golf carts.
- Divots must be replaced or seeded-soil applied.
- Ball marks must be repaired. Please fix your mark and one additional.
- Bunkers must be raked after use. Rakes should be left out of the sand after raking.
- Practice on the course is prohibited, except for the practice tee, putting green and chipping area.
- Please observe the posted practice tee rules.

## 2.12 PRIVATE PROPERTY ADJACENT TO THE COURSE

Please honor and observe private property. **Under no circumstances** may a member enter or cut through the yard of an adjacent home. It is the responsibility of the member or guest to

acknowledge any damage to the course or surrounding property caused as a result of their golf play.

### 2.13 PONDS AND BROOKS

The ponds represent a potential hazard. No skating is permitted and ball scavenging is prohibited.

### 2.14 SUSPENSION OF PLAY FOR DANGEROUS WEATHER

When play is suspended for dangerous weather such as lightning, the Lightning Detection System will sound a warning siren:

- **Discontinue Play Immediately:** Upon hearing one prolonged note of the siren. If you are in the process of playing a hole, you shall discontinue play *immediately (do not finish the hole)* and shall not thereafter resume play until the Golf Shop has signaled a resumption of play.
- **Resume Play:** Three consecutive notes of the siren will signify "All Clear."

### 2.15 GOLF CARTS

Rental of golf carts is contingent upon the member:

- Assuming all risk of loss to property and injury to self or other persons while using the cart,
- Agreeing to have no more than two people and two bags ride in a cart at any one time,
- Paying for any damages sustained to the cart while it is in his or her possession,
- Possessing a valid Driver's License,
- Under no circumstances are children allowed to operate a golf cart,
- Agreeing to be responsible for the above rules as they apply to his or her guests

Operating the Golf Carts:

- Carts are to be operated within the safety guidelines listed on the cart steering wheel.
- Carts are not to be operated in the fairway or rough beyond directional signs.
- Carts must be kept at least 40 feet from the greens, must not be operated or parked on the tees or banks of tees, and must be operated on cart paths where paths are available.
- Carts are to avoid soft or wet areas.

### 2.16 HANDICAP CART POLICY

All requests for a handicap flag must be made in writing to the Golf Committee. A player can qualify for a handicap flag if he or she has a handicap license plate or sticker on his or her car. The Golf Committee, on a case-by-case basis, will handle other exceptions to the normal cart rules. Only the Golf Committee can make exceptions.

- Carts should not be driven over mounds around greens
- Carts should come no closer than 20 feet to a green
- Carts should not be driven between tees
- Carts should not be driven between bunkers and greens
- Respect the golf course at all times

### **2.17 PUSH CARTS**

Push carts are available for rent from the Golf Professional.

Push carts should not be wheeled between bunkers and greens or on aprons. Please take your push cart around and behind all greenside bunkers.

### **2.18 PRACTICE TEE**

- Balls are to be hit into the rough on the Boston Post Road side of the 18th fairway.
- All balls must be retrieved.
- When golfers are within range on the 18th hole, cease hitting until the group has putted out.
- The practice tee is closed to members on days when there are outside tournaments.

### **2.19 POSTING SCORES**

Members who have an active USGA handicap should post all scores played under the Rules of Golf promptly after each round. Posting may be done on the computer in the locker room or online using the GHIN system. It is the responsibility of the Club's Handicap Committee to make certain that members comply with all provisions of the USGA Handicap System. Accordingly, the Handicap Committee will routinely monitor rounds played vs. scores posted. Penalty scores will be recorded for any member who repeatedly fails to properly post their scores.

### **2.20 USGA RULES OF GOLF & 2019 CHANGES**

The *Rules of Golf*, a publication of the United States Golf Association, shall govern play except as modified from time to time by the local rules of the Club. It is important that you acquaint yourself with all the rules included in this directory and in the *Rules of Golf*. A member who observes a serious violation of the rules should report the violation, in writing, to the Golf Committee, so an investigation can be conducted and appropriate action taken. Incident reports are available in the Golf Shop for this purpose. The Golf Shop staff is available to assist members in completing these incident reports, when necessary. The Golf Chair will notify members who violate these rules in writing. Violations may result in a suspension of golfing privileges. A member who wishes to address a violation notification should do so, in writing, to the Board of Directors.

There are several important rule changes that are in effect beginning in 2019. A summary of the main changes is included at the end of the document. Refer to the U.S.G.A. website for full details.

## 2.21 GRIEVANCE PROCEDURES

The Golf Committee shall establish the rules of play. The Committee reserves the right to change or eliminate any rules governing play, or to postpone, modify or cancel any event.

Members of Madison Country Club and their guests are advised to report any dissatisfaction with an employee's conduct or performance to the appropriate Chair or to the Club President. Under no circumstances are members allowed to reprimand or correct an employee personally.

Matters pertaining to tournaments, contests, conduct of players, prizes, golf rules, golf professionals, starters and bag room employees are controlled and directed by the Golf Committee. The Golf Committee will consider and respond to all suggestions or complaints pertaining to these matters if received in writing.

## 3. AMENITIES

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**Madison Country Club is a non-smoking facility. Smoking is not allowed anywhere in the Clubhouse or the Golf Shop.**

**Consumption of alcoholic beverages on Club property by anyone under 21 years of age is prohibited.**

### 3.1 CLUBHOUSE

The opening and closing hours of the course, Clubhouse and Golf Shop will be prominently posted and can be found in "Club Operations". These hours must be observed.

- The Clubhouse, including the patio area, is open only to members and their guests.
- Golf shoes should be cleaned before entering the Clubhouse.
- Golf bags and clubs are not allowed anywhere in the Clubhouse.
- The refrigerators are provided for food and drinks while members are on the premises. They are not to be used for overnight storage. Any food or drinks left overnight will be discarded. Please leave the area clean for other members.

A member wishing to use the Clubhouse (including upstairs, the adjacent deck and the new patio on the main level) for a private party may submit a request in writing. The request will be reviewed by the House Chair and, if necessary, the Board of Directors. A usage fee will be charged. Please contact the Office for availability and fees.

### 3.2 LOCKERS

Two types of lockers are available for member rental: shoe lockers and large lockers. Please contact the Office for availability.

### 3.3 BAG AND PUSH CART STORAGE

Storage for bags and/or push carts is available for rental.  
Please contact the Office for availability and fees.

**Note: Member clubs, carts and other personal items are stored at the owner's risk and MCC assumes no responsibility for lost, damaged or stolen items.**

## 4. CLUB HOURS OF OPERATION

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### 4.1 HOURS OF OPERATION

#### Golf Course

	<u>April - Labor Day</u>	<u>Labor Day – September</u>	<u>October - March</u>
Monday	7:30 AM – Dark	8:00 AM – Dark	8:00 AM – Dark
Tuesday	Course open at 12:00 PM – Walkers Only		
Wednesday	7:30 AM – Dark	8:00 AM – Dark	8:00 AM – Dark
Thursday	7:30 AM – Dark	8:00 AM – Dark	8:00 AM – Dark
Friday	7:30 AM – Dark	8:00 AM – Dark	8:00 AM – Dark
Saturday	6:30 AM – Dark	7:00 AM – Dark	7:30 AM – Dark
Sunday	6:30 AM – Dark	7:00 AM – Dark	7:30 AM – Dark

#### Golf Shop

	<u>April - Labor Day</u>	<u>Labor Day – September</u>	<u>October - November</u>
Monday	7:00 AM – 6:00 PM	7:30 AM – 6:00 PM	7:30 AM – 5:00 PM
Tuesday	11:30 AM – 6:00 PM	11:30 AM – 6:00 PM	11:30 AM – 5:00 PM
Wednesday	7:00 AM – 6:00 PM	7:30 AM – 6:00 PM	7:30 AM – 5:00 PM
Thursday	7:00 AM – 6:00 PM	7:30 AM – 6:00 PM	7:30 AM – 5:00 PM
Friday	7:00 AM – 6:00 PM	7:30 AM – 6:00 PM	7:30 AM – 5:00 PM
Saturday	6:00 AM – 6:00 PM	6:30 AM – 6:00 PM	7:00 AM – 5:00 PM
Sunday	6:00 AM – 6:00 PM	6:30 AM – 6:00 PM	7:00 AM – 5:00 PM

#### Clubhouse

	<u>April 1<sup>st</sup> – November 30<sup>th</sup></u>	<u>December 1<sup>st</sup> – March 31<sup>st</sup></u>
Daily	7:00 AM – Dark	9:00 AM – 3:00 PM Weekends - Closed All Day

#### Business Office

	<u>April 1<sup>st</sup> – November 30<sup>th</sup></u>	<u>December 1<sup>st</sup> – March 31<sup>st</sup></u>
Weekdays	8:00 AM – 4:00 PM	9:00 AM – 3:00 PM
Weekends	Closed	Closed

## **5. CLUB PROFESSIONAL & GOLF SHOP**

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### **5.1 PERSONNEL**

Frank Carta, PGA - Head Golf Professional  
fcarta@pga.com

Frank Carta has been the Head Golf Professional at Madison Country Club since 2005. Prior to Madison Country Club, Frank was the Director of Instruction at Club Golf in Manchester, CT and the Head Golf Professional at Pistol Creek in Berlin, CT. Frank has been a Class A PGA member since 1998 and was trained in golf instruction by TJ Tomasi who is a Golf Magazine Top 100 Instructor.

Sean Sweitzer, PGA – 1<sup>st</sup> Assistant Golf Professional  
proshop@madisoncountryclub.org

Originally from Madison, Sean Sweitzer is the First Assistant Golf Professional at Madison Country Club. He went to school at Florida Gulf Coast University in Fort Myers, FL where he received his Class A PGA Professional status with a concentration in Resort & Hospitality Management. Sean worked for eight years at Colonial Country Club in Fort Myers and then relocated to Manchester, NH where he worked at Manchester Country Club. Sean has been with Madison Country Club since 2016.

Brandon Robertson  
proshop@madisoncountryclub.org

Glenn Richetelle, PGA - Outside Operations

Glenn is Player Assistant with Oversight of the Club's Bag Room Staff, Bag Room Storage & Cart Service.

### **5.2 MERCHANDISE**

The Golf shop carries an extensive collection of merchandise, including clothing, shoes, clubs, bags, balls, training aids and other accessories. Any items (from any manufacturer) not in stock can be ordered, generally for fast delivery.

Club fitting services are provided, and a range of demonstration clubs is available for trial use.

### **5.3 LESSONS**

Lessons are available from any of the professional staff and can be arranged directly with them.

### **5.4 GOLF CLUB RENTAL**

Golf clubs are available for rental. Please see any member of the professional staff for availability and applicable fees.

## 5.5 GOLF SHOP CREDIT

Tournament monetary prizes are awarded in the form of Golf Shop Credit and must be redeemed by December 15<sup>th</sup> of each year. No retroactive application of Golf Shop Credit may be applied. Available credit is shown on members' monthly financial statements.

## 6. OPERATIONS STAFF

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### 6.1 OFFICE PERSONNEL

Melissa Mathers, Operations Manager, [mmathers@madisoncountryclub.org](mailto:mmathers@madisoncountryclub.org)

Kerry Rosa, Administration / Membership Coordinator, [krosa@madisoncountryclub.org](mailto:krosa@madisoncountryclub.org)

Peggy Rosamilia, Bookkeeper, [businessoffice@madisoncountryclub.org](mailto:businessoffice@madisoncountryclub.org)

### 6.2 GREEN DEPARTMENT

Mike Chrzanowski, Golf Course Superintendent, [madcountryclub@aol.com](mailto:madcountryclub@aol.com)

Mike Chrzanowski started his career as Golf Course Superintendent at Madison Country Club in 1980. Over his years at the Club one of the most fulfilling parts of his job has been working with members and committees in the planning of all course improvements. He notes that the opportunity to supervise the course renovation, completed in 2015, was the most gratifying part of his career to date. Mike started caddying when he was 13 years old and knew at that time, he wanted golf be his future. He feels fortunate that he has been able to make that a reality.

Trevor Hill, Assistant Superintendent

Adam Murray, Assistant Superintendent

### 6.3 CONTACT NUMBERS

Club Office Phone.....	203-245-1407
Club Office Fax.....	203-245-9504
Golf Shop Phone.....	203-245-2336
Golf Shop Fax.....	203-245-7325
Golf Course Maintenance Facility Phone.....	203-376-7824



## 7. TOURNAMENTS

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### 7.1 OVERVIEW

The Tournament Committee's primary function is to organize competitions that are equitable, enjoyable and friendly, and are conducted under the USGA Rules of Golf. Tournaments are varied by design to foster new friendships and strengthen existing ones. Some of the tournaments run throughout the season, while others take place on designated days, and are a combination of member/member and member/guest competitions.

The committee supports our Golf Professional and will purchase all golf-related prizes and gifts through the Golf Shop of Madison. The committee also supports the Junior Golf Program for both girls and boys.

### 7.2 STANDARD PROCEDURES

- General Rule: First come -- first served.
- Online registrations are preferred; contact the Golf Shop if help is needed.
- Most sign-ups will begin on the 4th Sunday before the tournament start; sign-up deadlines and withdrawal dates are posted on all sign-up sheets.
- For fee events:
  - Member account will be charged at the time of sign-up.
  - Before the field is full, charge of entire fee will be made. After field is full, Waiting List applicants will not be charged at sign-up.
  - There is no penalty for withdrawal if the withdrawal occurs prior to established deadline.
  - There is no penalty for withdrawal if the withdrawal occurs after the established deadline and the slot is subsequently filled.
  - There is no penalty for withdrawal from a Waiting List.
  - All other withdrawals are subject to a fifty-percent penalty.
- For member/guest events:
  - Payment of fee and identification of guest's home course and handicap information are required at time of sign-up.

### 7.3 MEN'S TOURNAMENTS

#### 7.3.1 Policies

- Non-Class A members must observe MCC time-of-play restrictions, with certain exceptions (Class B and Class D members may play in the Opening Day, Club Championship and Closing Day events. Class B and D members may also be able to play in other tournaments, if space is available)
- Leave of Absence members may not play as members or guests in tournament events.
- Age Eligibility: "Senior" is defined as age fifty-five and older. "Super-Senior" is defined as age seventy and older.

- All scores must be posted in the handicap computer or GHIN online on the same day that the round is played.

### 7.3.2 Madison Tournament Club (MTC)

- All Class A, B, D, F, and YA members are invited to play in the Madison Tournament Club offered on most Saturdays throughout the season.
- Membership in the MTC costs \$90.00 prior to beginning play for the season.
- In order to play in any MTC event, a player must be a fully paid member of the MTC. You cannot pay on an event-by-event basis.
- For all tournaments based on two-man teams, you must declare your partnership to the Starter prior to beginning your round. Failure to do so will result in disqualification.
- Must only play with MTC participants.
- All MTC scores must be entered into the computer and the scorecards provided to the MCC Professional staff for review. Failure to follow either of these steps will result in disqualification.
- All MTC rounds must be completed on Saturdays, with scores posted, no later than 6:00 PM.
- All MTC players are eligible to win MTC cash prizes up to a maximum of \$300 per player per tournament year.

### 7.3.3 Twilight League

- The Men's Twilight League is a team competition played on Tuesdays during the season. Participation is open to all active members. Teams are generally made up of three or four players to help in fielding a team each week. Matches are contested over 9 holes and play commences at 5:00 PM.

### 7.3.4 All Other Competitions

#### *OPENING DAY* - A, B, C, D Shamble

Eligibility:	Class A, YA, B, D, F
Date:	April 20, 2019 - 10:00 AM shotgun
Cost:	\$45 per person
Registration:	Online
Format:	Golf Shop will pair one A, B, C, & D player per team. Each player drives and the group selects the preferred tee shot. All players will then play their own ball from that spot until holed. Minimum requirement of two tee shots per player to be used. Gross and Net.
Food/Beverage:	Lunch, beer and beverages after play
Prizes:	Golf Shop credit for both Gross and Net divisions

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**SPRING 2-DAY MEMBER/MEMBER** – Two-person teams flighted by handicap  
Eligibility: Class A, YA, F, J if playing with an A (Class B, D if space available)  
Date: May 17, 2019 – 1:30 PM Shotgun May 18, 2019 – 8:30 AM shotgun  
Cost: \$120 per person  
Registration: Online  
Format: TBD. Each team will play 18 holes Friday and 18 holes Saturday.  
Food/Beverage: Appetizers and Bar Friday after play. Lunch, beer and beverages Saturday after play.  
Prizes: Golf Shop credit for both Gross and Net divisions

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**ONE DAY MEMBER/GUEST**

Eligibility: Class A, YA, F (class B, D if space available)  
Date: June 4, 2019 - 12:30 PM shotgun  
Cost: \$95 per person cart included  
Registration: Online  
Format: Two best Balls of Four stroke play. You may bring three guests or bring one guest and play with another member and their guest.  
Food/Beverage: Lunch prior to tee off. Dinner and Bar after play  
Prizes: Golf Shop credit for both Gross and Net divisions

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**THREE DAY INVITATIONAL** – Member and Guest two-person teams flighted by handicap

Eligibility: Class A, YA, F seniority, then open to class B, D  
Date: June 20, 2019 – Thursday 1:30 PM practice round (optional)  
June 21, 2019 - Friday AM tee times 27 holes  
June 22, 2019 - Saturday AM tee times 18 holes  
June 23, 2019 – Sunday AM tee times 18 holes  
Cost: \$850 per team carts included  
Registration: Online  
Format: Flights of eight teams will play seven 9-hole matches  
Food/Beverage: Thursday evening opening dinner and bar  
Friday & Saturday, breakfast, lunch and bar  
Sunday, breakfast, lunch and bar  
Prizes: Trophies presented to each flight winner and runner up

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**SENIOR MEMBER/MEMBER** – Two-person team flighted by handicap

Eligibility: Class A, B, D, F age 55 and older  
Date: July 9, 2019 – 12:00 PM shotgun  
Cost: \$50 per player  
Registration: Online  
Format: Better Ball of Two stroke play  
Food/Beverage: Lunch, beer and beverages after play  
Prizes: Golf Shop credit Gross and Net Divisions

**THREE-DAY MEMBER/MEMBER** – Two-person teams flighted by handicap  
Eligibility: Class A, YA, F, J if playing with an A (class B, D if space available)  
Date: July 19-21, 2019  
Cost: TBD  
Registration: Online  
Format: Each team will play seven 9-hole matches  
Food/Beverage: Thursday evening appetizers and bar  
Friday & Saturday - breakfast, lunch and bar  
Sunday - breakfast, lunch and bar  
Prizes: Golf Shop credit for each flight winner and runner-up

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**ONE-DAY MEMBER/GUEST**

Eligibility: Class A, YA, F (class B, D if space available)  
Date: July 30, 2019 - 12:30 PM shotgun  
Cost: \$95 per person cart included  
Registration: Online  
Format: Two best Balls of Four stroke play. You may bring three guests or bring one guest and play with another member and their guest.  
Food/Beverage: Lunch prior to tee off. Dinner and Bar after play  
Prizes: Golf Shop credit for both Gross and Net divisions

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**SUPER SENIOR CHAMPIONSHIP**– Individual stroke play

Eligibility: Class A, B, D, F age 70 and older  
Cost: \$20  
Date: July 31, 2019 – Tee times starting at 8:30  
Registration: Online  
Format: 18 holes stroke play  
Food/Beverage: Beer and beverages following play  
Prizes: Trophy for Gross winner and runner-up – Golf Shop credit paid off net results

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**SENIOR CHAMPIONSHIP** – Top 8 qualifiers will compete in match play Gross only

Eligibility: Class A, B, F age 55 and older  
Date: August 3, 2019 qualifying (Low 8 scores)  
August 16-18, 2019 Match Play  
Cost: \$45  
Registration: Online  
Format: Individual 18-hole stroke play qualifier. Low 8 scores compete match play  
Food/Beverage: Labor Day awards presentation  
Prizes: Trophies for winner and runner up

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**ONE-DAY MEMBER/GUEST**

Eligibility: Class A, YA, F (class B, D if space available)  
Date: August 27, 2019 - 12:30 PM shotgun  
Cost: \$95 per person cart included  
Registration: Online  
Format: Two best Balls of Four stroke play. You may bring three guests or bring one guest and play with another member and their guest.  
Food/Beverage: Lunch prior to tee off. Dinner and Bar after play  
Prizes: Golf Shop credit for both Gross and Net divisions

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**CLUB CHAMPIONSHIP FLIGHTS – Individual match play**

Eligibility: Class A, YA, B, D, F  
Date: August 31-September 2, 2019  
Cost: \$45  
Registration: Online  
Format: Flight of eight seeded by handicap compete in Match Play  
Food/Beverage: Labor Day awards presentation  
Prizes: Golf Shop credit for winner and runner-up

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**CLUB CHAMPIONSHIP – Top 8 qualifiers will compete in match play Gross only**

Eligibility: Class A, YA, B, C, D, F, J with a handicap index of 10.0 or lower  
Date: August 24, 2019 qualifying (Low 8 scores)  
August 31-September 2, 2019 Match Play  
Cost: \$45  
Registration: Online  
Format: Individual 18-hole stroke play qualifier. Low 8 scores compete match play.  
Food/Beverage: Labor Day awards presentation  
Prizes: Trophies for winner and runner-up

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**RYDER CUP – Two player team flighted by handicap**

Eligibility: Class A, YA, F, J if playing with an A (class B, D if space available)  
Date: September 21, 2019  
Cost: \$90 per player  
Registration: Online  
Format: 9 holes better ball, 9 holes scramble, 9 holes alternate shot stroke play  
Food/Beverage: Lunch on course, pizza truck after play, beer and beverages  
Prizes: Golf Shop credit for Gross and Net divisions

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**FALL TWO-DAY MEMBER/MEMBER or MEMBER/GUEST** flighted by handicap

Eligibility: Class A, YA, F, J if playing with an A (class B, D if space is available)  
Date: October 11, 2019 1:00 PM shotgun, October 12, 2019 – 9:00 AM  
shotgun  
Cost: TBD  
Format: 36 holes better ball stroke play  
Food/Beverage: Friday Appetizers and bar after play  
Saturday Light breakfast with lunch and bar after play  
Prizes: Golf Shop credit for Gross and Net divisions

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**CLOSING DAY - A, B, C, D Shamble**

Eligibility: Class A, YA, B, D, F  
Date: October 19, 2019 - 10:00 AM shotgun  
Cost: \$40 per person  
Registration: Online  
Format: Golf Shop will pair one A, B, C, & D player per team. Each player  
drives and the group selects the preferred tee shot. All players will  
then play their own ball from that spot until holed. Minimum  
requirement of two tee shots per player to be used. Gross and Net  
Food/Beverage: Lunch, beer and beverages after play  
Prizes: Golf Shop credit Gross and Net divisions

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## 7.4 LADIES TOURNAMENTS

### 7.4.1 Madison Women's Golf Association (MWGA) Policies

- MWGA holds tournaments for 9 and 18-hole golfers every Thursday beginning with Opening Day and ending on Closing Day. The Golf Shop will arrange all pairings and tee times.
- The Women's Club Championship and the Member/Guest Tournament are open to all women members of MCC.
- A maximum handicap index of 36.0 will be used in Member/Member and Member/Guest competitions, though players of any handicap are invited to play
- Members may bring one to three guests to Member/Guest tournaments
- Only Class A, B, D, F and YA members are permitted to play in tournaments as members; Leave of Absence members may not play as members or guests.

### 7.4.2 MWGA Weekly Tournaments

- The deadline for sign-up and cancellation for weekly tournaments is Wednesday at noon for Thursday tournaments.
- The format is Pay-as-You-Play, with cash collected weekly in the Golf Shop, prior to play.

- The Golf Shop will arrange all pairings and tee times. No special arrangements will be made.
- Players who sign up after the deadline will be wait-listed and included if cancellations occur.
- A maximum handicap index of 40.0 will be used to compute Ladies' Day team tournaments and a maximum of 44.0 will be used to compute Ladies' Day Individual tournaments.
- All scores will be posted by the Golf Shop on the same day the round is played.
- Be courteous to fellow players: Keep up with the group in front of you, and if you sign up, SHOW UP!
- A Ladies Opening Day Cocktail Party is scheduled for Friday, May 10<sup>th</sup>. A Closing Day Cocktail Party will be held in the fall, date TBD. Both are open to all MCC ladies.

#### **7.4.3 Twilight League**

- The MWGA Twilight League is a relaxed and fun team competition played on Mondays during the season. Participation is open to all active members. Teams are generally made up of three or four players to help in fielding a team each week. Matches are contested over 9 holes and play commences at 5:00 P.M.

#### **7.4.4 MWGA Ringers and Birdies – 18-Holers**

- Ringers and Birdies made on Ladies Day will be counted toward end-of-year prizes.
- Ringer and Birdie cards must be completely filled out, signed, dated, attested and put in the appropriate box by the closing date listed on the calendar.
- Designated member will compile ringer and birdie board numbers.
- Your ringer and birdie class will be determined by the handicap posted at the end of the year.

#### **7.4.5 Most Improved Player Award**

- The winners of this award will be determined by using the USGA computer program designed for this purpose. Both a 9-hole and an 18-hole winner is determined.

#### **7.4.6 All Other Ladies Competitions**

##### ***MEMBER/GUEST***

Eligibility:	Class A, Y A, B, D, F
Date:	June 27, 2019 8:30 AM Shotgun
Cost:	TBD
Registration:	Online
Format:	The member may bring three guests or one guest and paired with another member and their guest. Format TBD.
Food/Beverage:	Coffee and pastries before golf. Lunch and beverages after play
Prizes:	Gifts

***TWO-DAY MEMBER/MEMBER*** – Two-person teams flighted by handicap

Eligibility: Class A, YA, B, D, F  
Date: August 3, 2019 - 1:00 PM tee times August 4, 2019 – 8:30 AM shotgun  
Cost: TBD  
Registration: Online  
Format: 9 holes better ball, 9 holes scramble, 9 holes shamble, 9 holes alternate shot  
Food/Beverage: Friday evening cocktail and pairings party, Sunday breakfast and lunch.  
Prizes: Golf Shop credit Gross and Net divisions

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***SENIOR CHAMPIONSHIP***

Eligibility: Class A, B, D, F age 55 and older  
Date: August 17, 2019 – 10:30 tee times  
Cost: TBD  
Registration: Online  
Format: Individual 18-hole stroke play Gross only  
Food/Beverage: Labor Day awards presentation  
Prizes: Golf Shop Credit

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***SUPER SENIOR CHAMPIONSHIP***

Eligibility: Class A, B, D, F age 70 and older  
Date: August 22, 2019 - 8:30 AM tee times  
Cost: TBD  
Registration: Online  
Format: Individual 18-hole stroke play Gross only  
Food/Beverage: Labor Day awards presentation  
Prizes: Golf Shop Credit

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***CLUB CHAMPIONSHIP FLIGHTS*** – Individual match play

Eligibility: Class A, YA, B, D, F  
Cost: TBD  
Date: September 1-2, 2019  
Registration: Online  
Format: Flight of four seeded by handicap compete in Match Play  
Food/Beverage: Labor Day awards presentation  
Prizes: Trophy for winner and runner-up

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***CLUB CHAMPIONSHIP*** – Top four qualifiers will compete in match play Gross only  
 Eligibility: Class A, YA, B, D, F, J  
 Cost: TBD  
 Date: August 24, 2019 qualifying (Low 4 scores)  
 September 1-2, 2019 Match Play  
 Registration: Online  
 Format: Individual 18-hole stroke play qualifier. Low 4 scores compete match play  
 Food/Beverage: Labor Day awards presentation  
 Prizes: Trophy for winner and runner-up

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## 7.5 COUPLES GOLF / OTHER TOURNAMENTS / CLINICS / JUNIOR GOLF CAMP

### 7.5.1 Couples Golf

Nine-Hole Couples Events are open to all MCC members and are held on selected Fridays during the golf season. Each event begins with either a 5:00 or 5:30PM Shotgun start. A guest fee of \$30 will be charged to all non-member participants.

An 18-hole Couples event will be held towards the end of the golf season on a Sunday afternoon with a 1:00 PM Shotgun start. A guest fee of \$60 will be charged to all non-member participants.

### 7.5.2 Other Tournaments

#### ***JUNIOR CLUB CHAMPIONSHIP***

Eligibility: Class C, J  
 Cost: \$20  
 Date: July 31, 2019 10:00 AM  
 Registration: Online  
 Format: 18-hole stroke play Gross  
 Food/Beverage: Labor Day awards presentation  
 Prizes: Trophy for winner and runner-up

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#### ***PARENT-CHILD***

Eligibility: All active members and their (parent-child) guest  
 Cost: \$40  
 Date: August 11, 2019, 1:00 PM Shotgun  
 Registration: Online  
 Format: Alternate Shot Select drive between parent and child  
 Food/Beverage: Food and Beverages following play  
 Prizes: Golf Shop Credit

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### 7.5.3 CLINICS

#### ***ROOKIE CLINICS***

Open to any female non-member or member's spouse/significant other who is currently not a member. Lessons are designed to introduce students to the fundamental techniques and basics for beginners.

Date: TBD  
Cost: \$99  
Registration: Online

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#### ***LADIES CLINICS***

Open to all female members. Clinics will focus primarily on short game.

Date: TBD – Various dates throughout the season  
Cost: \$15 per lesson  
Registration: Online

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### 7.5.4 JUNIOR GOLF CAMP

#### ***JUNIOR GOLF CAMP***

Eligibility: Open to all member's children and grandchildren – ages 8-12  
Cost: \$140 per person  
Date: July 8-11, 2019  
Registration: By Application  
Format: Students will learn basic swing fundamentals and etiquette. Days 1-3 students will learn driving, iron play, chipping, pitching, and putting. Day 4 will be a 9-hole, par 3 tournament followed by lunch and awards presentation.

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### 7.6 HOLE-IN-ONE CLUB

Participation in the MCC's Hole-in-One Club is included in all A, B, D, E, F and YA memberships. When a participating member gets a hole-in-one the Club purchases a keg of beer of your choice and a Golf Shop credit is awarded.

## **8. COMMUNICATIONS**

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Communication of the Club's operations is a vital part of our well-being. The Board, Committees and Staff each attempt to provide timely and comprehensive information to the membership. Your feedback on any aspect of the Club's communications will be welcomed.

This handbook is published annually. The other main methods of communication are listed below.

### **8.1 WEBSITE**

The Club website [www.madisoncountryclub.org](http://www.madisoncountryclub.org) contains a wealth of information, including Board and Committee meetings and minutes, club calendar, tournaments and registration information, outside golf events, course closures, membership information and your monthly billing statement.

It is highly recommended that you register on the site. Here's how:

- Go to the above website, click on Member Login, then click directly on "Member Registration"
- Enter your Member Number (contact the Business Office if you need your number) then first and last name (under first name, if you go by a nickname such as Mike and not Michael you must enter Michael as our Website information must match our Accounting profiles for all members, for which we use formal names).
- Then click "Validate". From there you can follow the prompts to set up your user name and password.

A basic member profile will have been set up for you when you joined, and will be included in the Membership Roster, accessible by all members. You should review and edit the information in your profile as you wish it to appear.

### **8.2 SMARTPHONE APP**

Madison Country Club has a Mobile App that can be downloaded for iPhones from the Apple App Store or for Android devices from Google Play. The App provides easy access to much of the information contained in the website. To download the App, Search for "Madison Country Club", then select "Madison Country Club – CT" (it will have the seagull logo to the left). Once opened on your device, you will automatically be prompted to enter your user name and password that you use when logging on to our website. It will ask if you would like to receive "push notifications" and you should select this option. Note: You must stay logged in to receive the notifications.

### **8.3 SOCIAL MEDIA**

Stay connected to all things Madison Country Club by following the Club on Facebook and Instagram. To connect to the Club on Facebook, search and "Like" "Madison Country Club Inc". To connect to the Club on Instagram, search and "Follow" "madisoncountryclubinc".

If you capture a great moment on the course – sunrise, sunset, hole-in-one, multi-generational play, etc. – you are welcome to email the photo to Melissa at [mmathers@madisoncountryclub.org](mailto:mmathers@madisoncountryclub.org) so that she may share it on the Club’s social media. Please provide a brief description, the date the photo was taken, and the names of those in the photo, if applicable.

Where appropriate, please tag the Club when sharing your photos on social media.

#### **8.4 BULLETINS**

Bulletins consisting of brief news announcements, e.g. course closures, will be sent via text and/or email and will be posted on Bulletin Boards at the Club.

#### **8.5 THIS WEEK AT MADISON COUNTRY CLUB**

During the main golf season, a one-page bulletin will be posted on the Website and Bulletin Boards at the Club, and also available through the App, listing the key schedule and Club events for the coming week.

#### **8.6 PAPER-BASED PERSONAL FINANCIAL STATEMENTS ON REQUEST**

The Club’s method of communication of financial statements is electronic. Financial statements are emailed the first week of each month. If you prefer to receive this information on paper via mail, please contact Kerry Rosa in the Business Office. There will be a \$5.00 monthly charge for paper statements.

## 9. CLUB MEMBERSHIP POLICIES

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### 9.1 MEMBERSHIP CLASSIFICATIONS

The golf membership year begins on March 1 and ends on the last day of February 29 the following year. The Club offers Individual and Family memberships which come without restrictions with respect to course access and play. The classes of membership are:

- Class A: Individual Adult
  - Unrestricted golfing privileges
- Class YA: For Young Adult Individuals age 21-45
  - Unrestricted golfing privileges
- Class B: Individual Adult Restricted available only to individuals who were a Club member on or before December 31, 2017.
  - Restricted golfing privileges
  - Friday - Shall not tee off between 11:00AM and 4:00 PM
  - Saturday/Sunday/Holiday - Shall not tee off before 1:00 PM
  - May play in Opening Day, Club Championship and Closing Day tournaments
  - May participate in other tournaments if space is available
- Class C: Child/Grandchild of a Member – Restricted (Under Age 12)
  - Restricted golfing privileges
  - Monday/Wednesday - All Day access (unless otherwise stated)
  - Tuesday - After 12:00 PM
  - Thursday- After 9:30 AM
  - Friday - Shall not tee off between 11:00 AM and 4:00 PM
  - Saturday/Sunday/Holiday - After 2:00 PM
- Class D1: Senior (Must be Age 75+ and Have 20 Years Consecutive Membership – LOA Years Included)
  - Restricted golfing privileges
  - Friday - Shall not tee off between 11:00AM and 4:00 PM
  - Saturday/Holiday - Shall not tee off before 1:00 PM
  - Sunday - Shall not tee off before 10:00 AM
  - May play in Opening Day, Club Championship and Closing Day tournaments
  - May participate in other tournaments if space is available
- Class D2: Senior (Must be Age 80+ and Have 25 Years Consecutive Membership – LOA Years Included)
  - Restricted golfing privileges
  - Friday - Shall not tee off between 11:00AM and 4:00 PM
  - Saturday/Holiday - Shall not tee off before 1:00 PM
  - Sunday - Shall not tee off before 10:00 AM
  - May play in Opening Day, Club Championship and Closing Day tournaments
  - May participate in other tournaments if space is available

- Class E: Non-Resident (Must Have 3 Years Consecutive of Adult Membership and Not a Resident of Connecticut, as defined by the CT Department of Revenue Services)
  - Restricted golfing privileges – Guest Rates apply
  - Friday - Shall not tee off between 11:00AM and 4:00 PM
  - Saturday/Sunday/Holiday - Shall not tee off before 1:00 PM
  - May not participate in tournaments, as a member or a guest
  
- Class F: Family Unrestricted – 2 Spouses (Children Under Age 12 Included)
  - Unrestricted golfing privileges (adults only)
  
- CLASS YF: For Young Adult Families age 45 and under
  - Unrestricted golfing privileges (adults only)
  
- CLASS G: Leave of Absence (Must Have 3 Years Consecutive Membership and Must Submit Your Request, in Writing, to the Business Office NO LATER than April 1st)
  - Restricted golfing privileges
  - Friday - Shall not tee off between 11:00AM and 4:00 PM
  - Saturday/Sunday/Holiday - Shall not tee off before 1:00 PM
  - May not participate in tournaments, as a member or a guest
  - Maximum of five rounds permitted prior to Memorial Day or after Labor Day
  - No guest privileges
  - No guest play with another member during June, July or August
  - Cannot play as a member or a guest between Memorial Day and Labor Day
  
- Class H: Honorary
  - Unrestricted golfing privileges
  
- Class J: Junior (Member or Non-Member - Age 12-23)
  - Restricted golfing privileges
  - Monday/Wednesday - All Day access (unless otherwise stated)
  - Tuesday - After 12:00 PM
  - Thursday - After 9:30 AM
  - Friday - Shall not tee off between 11:00 AM and 4:00 PM
  - Saturday/Sunday/Holiday - After 2:00 PM unless playing with an A member then 10:00 AM on weekends and holidays.
  - Guests permitted at the discretion of the Head Pro. Guest fees discounted when bringing another junior
  - Exception: Eligible to participate in adult tournaments and events with an A member

For all above membership classes, applicable guest fees and cart fees will apply.

## 9.2 LEAVE OF ABSENCE (LOA)

The Club's LOA policy is designed to accommodate temporary conditions and events such as illness/injury, family or employment issues that preclude one's participation in the golf season. All LOA requests must be made annually in writing and be received in the Business Office on or before April 1 of the golf year. Once approved, golf playing privileges will be restricted as described in the Class G membership.

## 9.3 MEMBER CLASS CHANGES

Generally, requests for a change in membership class or status must be made in writing and be received in the Business Office on or before April 1 of the golf year. (The exception is an in-season change from an Individual membership to a Family membership.) No refunds or credits will be given for any changes in membership class or status received after April 1.

## 9.4 FORMER MEMBERS OF THE CLUB

The Club embraces the return of former members who left the Club in good standing. A former member who requests to re-join the Club after a one-year absence would need to make a payment equal to the prior year Leave of Absence dues plus tax and assessments. A former member who requests to re-join the Club after more than a one-year absence would need to make a payment equal to the sum of all prior year assessments but not to exceed \$5,000.

## 9.5 PROVISIONAL MEMBER STATUS

All new memberships are considered provisional for a minimum period of one year and until their Initiation Fee is paid in full. Provisional members cannot directly sponsor another new member; however, provisional members are encouraged to recommend potential applicants to apply directly to the Membership Committee for consideration. Provisional members may serve on Club committees but may not serve on the Board of Directors. Upon conversion to a permanent membership, individuals will be required to purchase a share of Madison Country Club stock for \$125.

## 9.6 DOMESTIC PARTNERS

The MCC Board affirms the Club's policy in support of Family Memberships for domestic partners of the same or opposite genders **who have lived together for two years and provide evidence thereof.** Our Membership Committee has considered some strict definitions of just what domestic partners are and has instead decided in favor of a broad policy of trust and expectation. The Board presumes that all membership applicants seeking a Family Membership with a partner who is not a spouse will only do so when they live with their partners and have an established commitment to a long-term relationship. The Board presumes that members really do not want to take advantage of the Club's policies; the Board prefers a policy of trust to a policing role.

## 10. PERSONAL ACCOUNTS

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### 10.1 ANNUAL FEES AND ASSESSMENTS

Club dues, assessments and other ancillary charges (e.g. club storage, locker fees) are charged to your account and billed the first week of January of each year. The first half of the total bill is payable no later than February 1st. The final half of the total bill is due no later than April 1st. (Exception: YA members age 40 and under may pay their dues in 8 monthly installments – January through August.) A \$50.00 late charge will be assessed on the first installment for dues and assessments not received in the Business Office by February 1st. If payment on the first installment of dues and assessments is not received by the due date, the total outstanding balance becomes due and payable in addition to the \$50.00 late fee. Members considering a change in class, or possibly a Leave of Absence, still need to make payment by February 1st to avoid the \$50 late charge. If a member who makes the first installment on a timely basis fails to make the second installment timely (by April 1 of the current year), the member will be assessed a late charge of \$50.00 and be subject to any collection costs incurred by the Club. Any member who has not fully paid their obligated club dues and assessments by April 1st of the current year, will have their golfing privileges suspended until such time that their account is paid in full and until they are informed by letter that their golfing privileges have been reinstated.

All class changes, Leaves of Absence and resignations must be received in writing by the Business Office no later than April 1st to be considered. No refunds and/or credits will be given for any changes in membership class or status received after April 1. A member whose resignation was accepted by the Club, and who makes a request for reinstatement after April 1st, is subject to a \$100.00 reinstatement fee, plus applicable tax. Consideration of any such reinstatement is at the sole discretion of the Board of Directors.

### 10.2 MONTHLY STATEMENTS OF ACCOUNT

Your monthly statement can be viewed at any time on the Website, or on the Smartphone App, or on request can be mailed to you. The statement contains full details of all charges to your account, including individual chits that may be viewed by clicking on the reference number on your statement. Your account may be paid by check through the online electronic service E-Pay. Should you wish to pay through E-Pay, when you are viewing your statement click on the black **"PAY NOW"** and follow the prompts to set your E-Pay profile prior to the first payment. E-Pay allows payment through a direct debit to your bank account. A nominal processing fee will be charged for this service. You may also pay via a credit or debit card. To pay by credit or debit card, click on the blue **"PAY NOW"** to make your payment. A service fee is charged by the credit card processing company when making credit or debit card payments. Contact the Business Office if you need assistance.



### 10.3 ACCOUNT PAYMENT POLICIES

Except as detailed above for Annual Dues and Assessments, regular monthly accounts must be paid in full by check or through the E-Pay service available through the website within 30 days of the billing date. A fine of 10% of the balance due or \$50, whichever is greater, will be levied for any account 60 days past due and the fine will be levied each month thereafter until the balance is paid in full. The Club reserves the right to suspend a member's golfing privileges for repeated violations of the Club's account payment policies.

In addition, any account 60 days past due from the prior golf season must be paid in full by February 15th or the member will be automatically suspended from play for a minimum two-week period beginning with Opening Day. Further, if the prior year December 31st balance remains unpaid by April 1st, the member's golfing privileges will be suspended indefinitely and the member's name will be posted in the Golf Shop and at the Starter's Desk. Timing for restoration of golfing privileges is at the discretion of the Board of Directors.

For purposes of this policy, payment must be posted to the account by the last day of the month following the charge to avoid the fine. After the last day of the month, no fines will be reversed, unless the Club or Golf Shop charge is in error. At no time is the Business Office authorized to reverse fines levied to a member's account. All fine reversals must be requested in writing and authorized by the Treasurer.

The Golf Shop offers both merchandise and lessons, which may be paid with cash, check, credit card or a charge to your member account. Green fees and cart fees may be charged to your account or paid by credit card at the starter podium. In either of these cases if a charge to your member account is chosen, the payment policy as stated above will be in effect.



## 12. CODE OF CONDUCT

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**Purpose:** The purpose of this Madison Country Club, Inc. (the “Club”) Code of Conduct is to emphasize courteous behavior by the Club's membership, which is expected and required at all times members or their guests are present at the Club. In the event a member or guest deviates from proper conduct, the Club is providing notice that it can and will take any necessary corrective measures to address the issue.

Madison Country Club exists for the use and enjoyment of all its members and invited guests. The Club offers a place to relax, enjoy this great game and engage in friendly competition on the golf course. All members understand and agree that lack of proper golf etiquette or behavior which is disruptive on the course, or in its facilities, and/or to the simple enjoyment of other members and guests are not allowed. Inappropriate and unacceptable conduct includes, but is not limited to: 1) verbal abuse or written abuse in any form directed to any person or group, 2) confrontation as well as physical misconduct by any member, on or against any other member or guest, the golf professional, course superintendent, business office management and/or their staffs, 3) and/or any intentional or malicious actions which result in damage to the course or any physical property of the Club.

**Misconduct by Member(s):** Any member who is adjudged to have communicated any written or verbal abuse to or about any person or group, to have physically threatened or confronted anyone at the course, or to have caused intentional or malicious damage to any Club property on the premises of the Madison Country Club, Inc. is subject to being ordered to leave the premises immediately, and will not be allowed to return to the premises for the remainder of that calendar day. No fees or expenses paid by that member that day will be refunded. The decision of the Head Professional or Assistant Professional on duty when an incident occurs is final and not subject to appeal regarding the day's suspension. In the event that the Head Pro or his designee feels that the violation that led to the action described in this paragraph could or should be considered for further discipline, the incident shall be reported as outlined below.

In the event an incident of member misconduct occurs which, in the discretion of the Head Professional or Assistant Professional on duty, does not require immediate action, the name of the member(s) involved and a description of the incident shall be reported in writing, as soon as possible, by the Head Pro or his designee to the Membership Committee chairperson and the President of the Club. Any person, whether he or she is a member of the Club or a member of the staff of the Club, who feels that he or she has been the victim of misconduct may also report the incident in writing to the Membership Committee Chairperson and the President of the Club.

After a report of an incident is received, the President or the Membership Committee Chairperson can then refer the incident to a subcommittee for review and further action as follows:

The Club's Golf Committee Chairperson; the Membership Committee Chairperson; and, the Greens Committee Chairperson or House Committee Chairperson shall review the

incident. In the event that one or more of those individuals is unable to serve for any reason, then the Club President shall appoint substitutes from those committees or from the Board of Directors in general so that 3 individuals can consider the incident and decide if further discipline is needed to address the matter.

The above three (3) individuals comprise the *ad hoc* "Governance subcommittee" as duly authorized by the Board, and shall determine, by simple majority, whether any further action, up to and including suspension or expulsion, is necessary. If the Governance subcommittee's evaluation of the incident has determined that the incident is serious enough to potentially require permanent expulsion from the Club, the matter must be referred to the Board of Directors in order to determine whether such expulsion is required.

Based on the facts and circumstances, and severity of a given misconduct incident, the member shall be notified in writing of the Governance subcommittee's decision. The notice will also give details of any discipline the Governance subcommittee or the Board has ordered. Any member receiving such a notice is entitled to request a meeting before the full Board of Directors to allow the member to present his or her side of the incident and submit any further evidence in his or her favor that is relevant to the situation. Any disciplinary hearing convened under this policy shall be private and not open to the general membership or the public, other than witness(es) who may be necessary.

**Misconduct by Guest(s):** Any guest who is adjudged to have verbally or physically abused any person, or to have caused intentional or malicious damage to any Club property on the premises of the Madison Country Club, Inc., is subject to being ordered to leave the premises immediately, and will not be allowed to return to the premises for the remainder of that calendar day. No fees or expenses paid by that person will be refunded. The decision of the Head Professional or Assistant Professional on duty is final and is not subject to appeal. Further, the name of the guest involved and a description of the incident shall be reported to the Board of Directors to determine whether further action, up to and including permanent exclusion from the Club in the future, is warranted.

### 13. SUMMARY OF U.S.G.A. RULE CHANGES EFFECTIVE 2019

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The following is a summary of the main Rule changes which became effective in 2019.

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#### **Ball at Rest**

##### [Ball Moved During Search](#)

No penalty for accidentally moving your ball during search.

##### [No Penalty for Moving Ball on the Putting Green](#)

No penalty for accidentally moving your ball or ball-marker on the putting green.

##### [Standard for Deciding Why a Ball Moved](#)

A player, opponent or outside influence will be found to have caused the ball to move if the player, opponent or outside influence was known or virtually certain to have caused it to move; otherwise it will be assumed that natural forces caused it to move.

##### [Replacing Ball When Original Spot is Not Known](#)

When the original location of your ball is not known, replace it on its estimated spot.

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#### **Ball in Motion**

##### [Ball in Motion Accidentally Deflected](#)

No penalty if your ball in motion is accidentally deflected by you, your equipment, or your caddie.

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#### **Taking Relief**

##### [Measuring the Size of the Relief Area Where a Ball Must Be Dropped and Played](#)

Your relief area for dropping a ball will be a fixed size of either one or two club-lengths using the longest club in your bag, other than your putter.

##### [New Procedure for Dropping a Ball](#)

Your ball must be let go from knee height and fall through the air without touching any part of your body or equipment.

##### [Where a Dropped Ball Must Come to Rest](#)

Your ball must come to rest in the relief area where it was dropped, or else it must be redropped.

##### [Fixed Distances to be Used for Measuring](#)

A fixed distance of the longest club in your bag, other than your putter, will be used for measuring.

##### [Time For Search Before Ball is Lost](#)

Your ball is lost if not found in three minutes (rather than the current 5 minutes).

##### [Substitution of Ball Always Allowed When Taking Relief](#)

You may always substitute a ball when taking relief.

## Relief For an Embedded Ball

Relief allowed without penalty for an embedded ball anywhere (except in sand) in the “general area” (a new term for “through the green”).

## Procedure for Taking Lateral Relief

In taking lateral relief, you will drop within two club-lengths of where your ball entered the penalty area. The size of a club-length will always be measured using the longest club in your bag, other than your putter.

## Procedure for Taking Back-on-the-Line Relief

One of your options for relief from either a red or yellow penalty area will be called back-on-the-line relief.

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## Areas of the Course

### When to Replace a Ball That Moves on the Putting Green

After your ball has been lifted and replaced, you would always replace your ball on its original spot, even if it was blown by the wind or moved for no clear reason.

### Repairing Damage on the Putting Green

Repair of almost any damage allowed on the putting green (including spike marks and animal damage).

### Touching Line of Play on a Putting Green

No penalty for touching your line of play on the putting green so long as doing so does not improve the conditions for your stroke.

### Ball Played From Green Hits Unattended Flagstick in Hole

No penalty if your ball played from the putting green (or anywhere else) hits the unattended flagstick in the hole.

### Areas the Committee May Mark as Penalty Areas

Areas of desert, jungle, lava rock, etc. (in addition to areas of water) may now be marked as red or yellow “penalty areas.”

### Touching Loose Impediments or Ground in a Penalty Area

No penalty for moving loose impediments, touching the ground, or grounding your club in a penalty area.

### Expanded Use of Red-Marked Penalty Areas

Committees are given the discretion to mark any penalty area as red so that lateral relief is always allowed.

### Elimination of Opposite Side Relief for Red Penalty Areas

Relief from a red penalty area no longer allowed on the opposite side from where the ball last entered the penalty area.

### Moving or Touching Loose Impediments or Touching Sand in a Bunker

Player will be allowed to touch or move loose impediments in a bunker and will be generally allowed to touch the sand with a

<a href="#">Unplayable Ball in Bunker</a>	hand or club; but must not deliberately touch the sand to test the condition of the sand, or touch the sand in a bunker with a club in making a practice swing, in grounding the club right in front of or behind the ball, or in making the backswing for a stroke. Relief allowed outside a bunker for an unplayable ball for two penalty strokes.
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**Equipment**

<a href="#">Use of Clubs Damaged During Round</a>	A club damaged during a round can continue to be used, even if you damaged it in anger.
<a href="#">Adding Clubs to Replace a Club Damaged During Round</a>	You will not be allowed to replace a damaged club during a round if you were responsible for the damage.
<a href="#">Use of Distance-Measuring Devices (DMDs)</a>	The use of DMDs will be allowed unless a Local Rule has been adopted prohibiting their use.

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**Playing a Ball**

<a href="#">Caddie Standing Behind a Player to Help Line the Player Up</a>	A caddie is not allowed to stand on a line behind you while you are taking your stance and until your stroke is made.
<a href="#">Caddie Lifting Ball on the Putting Green</a>	Your caddie may lift and replace your ball on the putting green without your specific authorization to do so.
<a href="#">Ball Accidentally Struck More Than Once During a Stroke</a>	If your club accidentally strikes your ball more than once during a stroke, there will be no penalty and your ball will be played as it lies.

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**When to Play During a Round**

<a href="#">Encouraging Prompt Pace of Play</a>	It is recommended that you play “ready golf” and make each stroke in no more than 40 seconds.
<a href="#">Maximum Score Form of Stroke Play</a>	A new “Maximum Score” form of stroke play is recognized, where your score for a hole is capped at a max score.

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**Player Behavior**

<a href="#">Expected Standards of Player Conduct</a>	The proposed new Rules speak to the high standards of conduct expected from players.
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Code of Player Conduct

Committees are given authority to adopt their own code of player conduct and to set penalties for breaches of that code.

Elimination of the Requirement to Announce the Player's Intent to Lift a Ball

When you have good reason to mark and lift your ball, you are no longer required to first announce your intention.

Reasonable Judgment in Estimating and Measuring

A player's reasonable judgment will not be second-guessed based on later evidence.

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**New Local Rule**

Local Rule: Alternative to Stroke and Distance

A new Local Rule will provide an alternative to stroke-and-distance relief for a ball that is lost outside a penalty area or out of bounds.

Content adapted from "Golf's New Rules: Major Changes – USGA"